LAWN PRIMARY SCHOOL

RISK ASSESSMENT FOR SCHOOL TRIPS

GETTING TO VEHICLE

Group Leader: **Class:** **Number of accompanying adults:** **Date:**

Ratio: (please tick) **Rec: 5-1** ☐ **Y1-Y3: 6-1** ☐ **Y4-6:10-1** ☐

Main Hazards	Who may be harmed?
Tripping/stumbling	Children/Adults
Crossing road and oncoming traffic	Children/Adults
Misbehaviour (injury to self/others)	Children/Adults
Pupil separated or lost/abduction	Children

Hazard	Rating No controls	Control Measures	Rating With controls
1. Tripping/stumbling	Medium	Brief the children on proper conduct whilst walking to vehicle. Adult to be walking with correct ratio of children. Carry a first aid kit for emergencies.	Low
2. Crossing road and oncoming traffic	Medium	Brief the children on proper conduct whilst crossing the road. Have two adults in the road whilst children crossing and adults at either side of the roads with the children. Children to walk in pairs.	Low
3. Misbehaviour (injury to self/others)	Medium	Brief the children on proper conduct whilst crossing the road. Adult to be walking with correct ratio of children. Separate children who are known to misbehave and have an adult walking directly next to them.	Low
4. Pupil separated or lost/abducted	Medium	We will be waling as a year group evenly spaced. Children briefed to stay with group. Also told not to speak to strangers. Register/head count carried out on arrival at vehicle.	Low
5. Emergency door/exit	Medium	Brief the children on proper conduct whilst sitting in that area/Put adults in those seats.	Low

Please confirm supervising adults are familiar with the finding of the Assessment

NAME	DATE SEEN	SIGNATURE